

PAGE TOWNSHIP
Regular Meeting of Town Board
Monday, August 20, 2018 - 7 PM

BOARD MEMBERS PRESENT: Daniel Peterson, Jake Janski, Kyle Weimann, and Darlys Salgren
MEMBERS OF PUBLIC:

1. **CALL TO ORDER:** Chair Peterson called the meeting to order at 7:00pm.
 - a. **Approval of Agenda:** Chair Peterson added item 5.a(1) TBC Chair Rental; 6.c Data Request. **Sup. Janski motioned to approve the agenda as amended; Chair Peterson seconded. Motion carried unanimously.**
 - b. **Approval of Previous Meeting Minutes:** Sup. Janski mentioned that under 4.c(1) Brush Spraying RFQ, he was authorized to approve a contractor to do the work. Under 4.d Sup. Janski said the total number of signs was 6 with only 4 end-of-road markers. **Chair Peterson motioned to approve the July Regular Board Meeting minutes as amended; Sup. Janski seconded. Motion carried unanimously.**
 - c. **Approval of Treasurer's Report and Cash Control Statement:** The Treasurer read the report as follows:

Beginning Previous Month's Balance	\$	118,336.35
MINUS Previous Month's Disbursements	\$	6,056.35
PLUS Previous Month's Receipts	\$	<u>73,573.65</u>
Ending Previous Month's Balance	\$	185,853.65

There are no outstanding checks. Reconciled with the bank balance and Clerk. The savings accounts has \$10,458.89 plus there are 3 CDs worth over \$8,000. **Sup. Janski motioned to approve the Treasurer's Report; Chair Peterson seconded. Motion carried unanimously.**
 - d. **Approval of August Claims:** Chair Peterson motioned to approve claim list and check numbers 5979 through 6000 including the employee paychecks; Sup. Janski seconded. Motion carried unanimously.
2. **PUBLIC COMMENT** NONE
3. **TOWNSHIP POLICY**
 - a. **Road Abandonment:** 170th Ave Revert to Lake Township. No action taken.
 - b. **Ordinance Repeals:**
 1. **Driveway and Mailbox.** Supervisors made a final review of the new policy to regulate and require permits for driveways and right-of-way alterations (including mailbox placement). **Chair Peterson motioned to approve the Driveway and Mailbox Policy as written for final enactment upon repeal of the existing ordinance; Sup. Janski seconded. Motion carried unanimously.**
 2. **Frost Footing:** Frost footing repeal will take place simultaneously to the driveway ordinance.
 - c. **Financial: 2018 Town Aid.** Clerk Weimann reported that the first half payment of \$928 was received.
4. **ROAD & BRIDGE**
 - a. **Road Report:** Chair Peterson said that the roads were very dry and the contractor requested delaying grading until rain. Inspected upcoming work with Dave's Excavating.
 - b. **Ditches and Culverts**
 1. **Ditch Improvements 210th.** Chair Peterson said that there are 2 sections slated for improvement in 2018. On the northwest corner of 150th Avenue, there is a driveway culvert which has been completed covered on the east end; Chair Peterson has ordered a new culvert to replace it to ensure the ditch will flow properly. A culvert will be extended and ditch dug in to revert flow from the top of the hill. Chair Peterson mentioned that a PVC pipe culvert was put in a driveway on 210th without a permit. Chair Peterson will collect the name and contact information to inform them of the need for a permit; Sup. Janski said the costs of replacement is the landowner responsibility.
 2. **Bank Stabilization - 160th Ave Waterway.** Chair Peterson did not cover it with Dave's Excavating.

Sup. Janski is willing to meet with the contractor.

3. **Complaint on 235th Street.** Chair Peterson said that the complaint was that water was not flowing; Chair Peterson said that the true flow is westward and the problem is that the culvert is not functioning. Left a message that the inspection was complete and no action is planned.
 4. **Culvert Replacements: 210th, Lynx, 250th (shared w. Dailey Twp).** Chair Peterson said that 210th will be done as above. Lynx Road would be ordered for replacement. Upon inspection, 250th culvert was not frost heaved and the ends were within the streambed and cannot be further lowered.
 5. **Culvert Markers.** No action taken. Sup. Janski can purchase stakes (5' current but Chair Peterson would want 6' if available). Chair Peterson requested 30-40.
- c. **Right-of-Way Report.** Sup. Janski reported that Central Applicators and they quoted a high price. TS Dirtworks recommended Riverside LLC; Sup. Janski obtained a quote for under \$2,000 for the base, plus add areas (8.5 mile total). Postcard notifications were sent to landowners. Work completed prior to September 1.
 - d. **Signage: Purchase and Install.** Sup. Janski reported that he purchased signs. Crossing at 160th were installed with the help of Sup. Theisen. Purchased 4 end-of-road markers. Discussion of installing a barricade at the end of 120th to divide from US-169 in addition to the end-of-road markers. Chair Peterson said it was likely in the MnDOT right-of-way and would need their permission and meet break-away and other requirements.
 - e. **MMR Deferred Maintenance: Progress Report.** Chair Peterson inspected the MMR but it is very wet. Will do work while doing ditches using skidloader to backblade rut with gravel placement to follow.
5. **HALL & PARK**
- a. **Town Hall: 1. Supply Purchase.** Clerk Weimann reported that the cleaner asked for \$130 of supplies. **Sup. Janski motioned to approve purchase; Chair Peterson seconded. Motion carried unanimously.**
 2. **Vestibule/Entry Fixes.** No action taken.
 3. **TBC Chair Rental.** Clerk Weimann reported that TBC requested chair rental for an event on Saturday September 8th. **Sup. Janski motioned to approve rental at the standard rate of \$1/chair/day; Chair Peterson seconded. Motion carried unanimously.**
 - b. **Park: Status Update.** Sup. Janski said that the second treatment was complete. May do additional treatment this fall; seeding either later fall or in spring. Sup. Janski said that the neighboring field was being accessed via the Township property which may be problematic in the future. Sup. Janski can work with the operator to come up with a remediation plan to allow for continued access across the area.
6. **OTHER TOWNSHIP BUSINESS**
- a. **MAT Area 8 Meeting (August 22, Pierz).** Clerk Weimann reported that the MAT Area 8 meeting is coming up on August 22nd. A new director will be elected. **Sup. Janski motioned to approve attendance for any board member; Chair Peterson seconded. Motion carried unanimously.**
 - b. **Fall Maintenance Expo.** Clerk Weimann reported that a road maintenance expo would be held in October.
 - c. **Data Request.** Clerk Weimann reported that an out-of-state company requested data on 2017 employee compensation. MAT stated that non-metro jurisdictions are not subject to the Minnesota Data Practices Act. **Chair Peterson motioned to deny the request; Sup. Janski seconded. Motion carried unanimously.**
5. **ADJOURNMENT** - Chair Peterson motioned to **adjourn the meeting at 7:44pm**; Sup. Janski seconded. Motion carried unanimously

Submitted By:

 Kyle Weimann, Town Clerk
 Dated: _____, 2018

Approved:

 Daniel Peterson, Town Board Chairperson
 Dated: _____, 2018